

Greetings Vendors!

The Delaware Agricultural Museum and Village is pleased to present its **Annual Fall Craft Show!**

The Museum's Fall Craft Show is an outdoor event scheduled to take place in our historic Village. Spaces are assigned to vendors on a first-come, first-served basis, which is determined by the date we receive your space rental fee.

The event will be held on **Saturday, September 12th, 2026, from 10:00 am to 4:00 pm**. Official registration ends **Saturday, August 29th**, or until spaces are filled. Early registration ends **Saturday, August 8th**; vendors who register by then will pay \$55, regular registration is \$65 for a 10' by 10' space (8' by 8' space if weather forces us inside).

All interested vendors are asked to fill out the application at: <https://agriculturalmuseum.org/craft-show>.

Once we receive your application, our Assistant Director will email your Confirmation. It is the responsibility of the Assistant Director to manage vendor placement as to keep similar vendors from being too close together, so space location is not guaranteed. **You will have THREE (3) business days to submit payment before your space is open to other vendors.**

For many of our guests, it will be the first time inside our ever-changing museum and beautiful indoor and outdoor event spaces. This will be a great opportunity to make professional connections and create great leads for future events. There will be a \$5.00 per person admission fee. All admission fees go towards the museum, supporting our Mission to: *"Promote agriculture education, awareness, and an appreciation for cultural heritage, enriching the lives of the people in our community."*

There are multiple ways to make your payment:

- a. Over the telephone at 1-302-554-0551 during regular business hours: Wednesday – Saturday (10:00 am – 4:00 pm) or Sunday (1:00 pm – 4:00 pm)
- b. In person during regular business hours: Wednesday – Saturday (10:00 am – 4:00 pm) or Sunday (1:00 pm – 4:00 pm)
- c. Online seven days a week, twenty-four hours a day at:
<https://app.optimizegateway.com/spp/agmuseum-vendorevents>

Please see the following important information:

- **The vendor fee is non-refundable** – the exception being cancellation of the event due to severe weather or other unforeseen circumstances.
- No tables nor chairs will be provided. You may bring your own, as well as a pop-up tent. The tent **MUST** be weighted down.
- No electrical connections are available.
- **All vendors are to set up 7 AM – 9:30 AM.** The event begins at 10:00 AM.
- Vendors are asked to stay for the entire event. Any vendors seen leaving before then will not be invited to participate in future Museum events.
- All confirmed vendors will get unloading/loading instructions **TWO WEEKS** prior to the event. Any additional changes will be given to vendors as soon as possible.

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- All decorations must be free standing, and cannot damage the venue floors, walls, or existing structures. *Any damage to floors, walls, or existing structures will result in charges equal to the estimated cost of the damage.*
- All vendors are responsible for full set-up and clean-up of their designated space/area.
- We ask all vendors to use the official Delaware Agricultural Museum and Village marketing flyer for the event. The flyer will be emailed to you after event registration. **Do NOT make your own flyer to advertise the event.**
- Direct Sales companies cannot have more than one rep from each company at the show. To avoid duplication of Direct Sale vendors, it is important that all vendors complete the vendor application in its entirety so that we can track applicants.

Please contact our Assistant Director at events@deagriculturalmuseum.org or 1-302-554-0551 if you have any questions.

Thank you.

Heather Thomson
Assistant Director
Delaware Agricultural Museum and Village